



## Information for Alarm Users

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## ARE YOU READY FOR VACATION?



### IT'S TIME FOR A VACATION!

You've been counting down the days until it is time to leave. You are certain that you haven't forgotten anything you need to do to ensure your home is secure and running smoothly while you are gone.

#### Vacation Checklist:

- ✓ House and pet sitters hired
- ✓ Arrange for mail and newspapers to be picked up daily
- ✓ Lawn Service to care for yard
- ✓ Timers set on interior lighting

## WHAT ABOUT YOUR SECURITY SYSTEM?

Most security alarm users don't give a second thought about the alarm system. They automatically arm it as they leave and never stop to consider that it could cause numerous false alarms while they are gone, because they failed to take a few minutes to update vital information and train all temporary users!



#### Security System Checklist:

- ✓ Train each person who will enter the premises on how to use the system, including bypassing the motion detector, what to do if an alarm occurs and how to cancel an alarm.
- ✓ Give each person who will enter the premises their own *disarm code* for the keypad and a *passcode/password* to give to the monitoring center if an accidental alarm occurs.
- ✓ Call your alarm company and:
  - Tell them what days you will be gone
  - Tell them whether or not anyone is authorized to be in your home while you are away
  - Update your emergency contact information, including who has keys to your home
  - Give them a number to reach you, preferably a cell phone number, should your alarm system activate while you are away



#### Taking the time to go through a Security System Checklist will:

- Ensure that temporary alarm users know how to properly use the system
- Give the most current contact information and status of the premises to your alarm company
- Help avoid false alarms and the possible imposition of fees or fines